

## **Job Advert**

### **Part-time Non-Supervisory Caretaker at Ellingham C of E Primary School**

- Band 2.
- 18 hours per week (on a variable basis between 16 hours and 20 hours) working five days per week (Monday to Friday).
- Working term time only throughout the year (plus an additional 2 weeks).
- Permanent contract.
- Salary shall be pro-rata from a FTE salary (currently FTE salary is £18,065 per annum.)

Ellingham C of E Primary School is a thriving, friendly and supportive school: 'A small school with a BIG heart!'

If you think you would like to join our committed, happy team, the Governors are looking for a Caretaker who will take pride in maintaining our school to its current high standard.

You will be required to attend courses related to health & safety and caretaking as well as undertake relevant safeguarding training. Ideally you will have previous caretaking experience, but this is not essential, as full training can be provided. Cleaning is a core part of this role, as it is non-supervisory. There is no accommodation with this position.

Closing date: Wednesday 8<sup>th</sup> July 2020 -12.00 noon

Interviews: Monday 13<sup>th</sup> July 2020

Start date: Tuesday 1<sup>st</sup> September 2020

### **Important information:**

Ellingham C of E Primary School is committed to the protection and safety of its pupils. The successful candidate will have to meet all the requirements of the personal specification in order to be offered the posts and will be subject to an enhanced DBS check. You will be employed by the Governing Body of Ellingham School and not Northumberland County Council. Ellingham C of E Primary School is an Equal Opportunities Employer. We want to develop a more diverse workforce and we positively welcome applications from all sections of the community.

How to apply: If you think you'd like to work with us, please read the job and person descriptions and complete an application form. You can also find further information about our school on our website:

<http://www.ellingham.northumberland.sch.uk/website>

We look forward to hearing from you. Application packs can be downloaded from the school website and should be returned to school (by post or via e-mail to [admin@ellingham.northumberland.sch.uk](mailto:admin@ellingham.northumberland.sch.uk)) for the attention of:

Kathy Davies (Administration Manager)  
Ellingham C of E Primary School  
Ellingham  
Chathill  
Alnwick Northumberland  
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